

Applewood Residents Committee

5, Grand Boulevard, Doncaster , Victoria, 3108

Minutes of Meeting No 1/2023

Wednesday 8th February 2023

Held in Management Board Room at 9.30 am

Present: Robyn Millership (Chair), Peter Sage (Deputy Chair), Brian Morris (Treasurer), Geoff Dreher (Secretary), Ellen Boyd, Jeff Hore.

In attendance: John Smrk (from 10.45 am).

Apologies: Nil **Quorum:** OK

1. Confirmation of Minutes:

Minutes of meeting held 14th December 2022 were confirmed.

(Moved Ellen; Seconded Jeff).

2. Membership and Meetings of ARC

2.1 Additional members:

Brian nominated and Peter seconded that Grahme Bond and Bob Slater be co-opted members of ARC for 2023.

These appointments were agreed to by the meeting.

It was agreed to obtain a CV of Grahme Bond for publication to residents.

2.2 Meetings:

The listed meetings for 2023 were noted.

3. Confirmation of membership of Subcommittees of ARC for 2023 :

3.1 Finance Subcommittee:

Membership of Brian Morris (Chair); Mike Reece; Bob Slater; and Col Gosbell were confirmed.

The Terms of Reference for the Finance Subcommittee were noted.

Brian Morris, as ARC Treasurer, and Geoff Dreher, as ARC Secretary, will join Chairperson, Robyn Millership, as signatories to the ARC Westpac Community Solutions One Bank Account, replacing Sally Ding and Bob Slater.

3.2 Grounds Subcommittee:

Grounds Subcommittee Terms of Reference were accepted as circulated.

Peter will check suggested membership listed as Bob Slater Gordon Paulett, Rod Sinclair, Jeff Hore, John Alvey, and Brian Morris.

3.3 Refurbishment & Resale Subcommittee:

Membership of Mike Reece (Chair); Col Gosbell, Dave Mullen, Peter Sage and Bob Slater was accepted.

Ellen reported a problem which has arisen regarding the responsibility for replacement of an air-conditioning unit after a new Resident moved into an apartment earlier this year. It was recommended that this be referred to the refurbishment subcommittee for discussion.

3.4 Manningham Council Liaison Committee:

Membership of Robyn Millership (Chair); Geoff Dreher; Brian Morris ; and John Smrk. It was agreed to ask John Smrk to arrange a meeting with Manningham Council representatives to discuss problems of U turn traffic at Applewood's front gate and ongoing issues .

4.0 Reports:

4.1 Finance S/C:

Brian noted only 2 transactions in last 12 months.

Balance of the ARC account at 30 June 2022 was \$8816.05.

On 5/8/22 - \$2000 was paid as deposit on gym equipment XL Fitness

On 29/8/22 - \$2100 was paid to Lubna Chakik for purchase of Gym Leg press

Current Balance therefore is \$4716.05 .

Reimbursement is awaited from ARD for the deposit on gym equipment of \$2000.

4.2 OHS:

No report as the ARD meeting has been postponed until Friday 10th February. Jeff will send minutes and report then.

4.3 Welcome :

Ellen reported that there has been one new Resident in January and one for April.

She noted that the Social Committee of Applewood has now been dissolved and Residents who undertake specific events are now listed as "Event Coordinators".

Ellen raised a question of responsibility for Public Liability by members of ARC (and those appointed by ARC). Jeff indicated that ARD has liability cover which covers ARC.

Also, if a medical episode arises during an event, the event coordinator has the right to call an ambulance regardless of objections by those experiencing the medical event.

(See item 7.6 below – John Smrk)

4.4 Gym :

Peter reported that there are still some problems with equipment such as a Walker which requires replacement.

4.5 Action Report:

Peter reported that he has sent an Action report to John for confirmation and/or addition of matters outstanding.

4.6 Other reports:

Liaison with Rivervue Retirement Village continues as 47 Residences are now requiring refurbishment after the flooding of the Maribyrnong River.

5.0 Correspondence:

Correspondence from John Sheedy was noted asking for a response from John Smrk regarding questions about the 2022-23 Insurance Guide. John Smrk has indicated that the Insurance Broker concerned has been unavailable to meet and answer the questions. (See Below Item 7.4 – John Smrk)

6.0 General Business:

6.1 Process of Communication:

The draft Process of Communication of Residents was accepted and it was agreed that it be sent to John Smrk for implementation and publication for information of Residents.

6.2 NorthEast Link Program Representation:

It was noted that Rod Sinclair recommended that ARC communicate with the NELink Community Liaison representative for the district which includes Applewood, when appointed, and discuss any concerns etc with that person.

6.3 Yarra Valley Water Recycle facility:

Information regarding the approval by EPA for the licence for Yarra valley Water to proceed to install the Water Recycling plant in Tram Road Reserve shows that there is a requirement for a significant number of environmental aspects to be achieved which will delay the installation of the project.

7.0 Meeting with ARM - John Smrk (10.45 am)

John indicated that Angela apologised for her absence as she is required at Rivervue where 47 Units were damaged by recent floods and will cost \$7M to repair.

7.1 QS Report – Should have a printed document by the end of the week to then decide what to do.

7.2 Mobile Phone Resident directory - Needs Resident's permission to publish. Will ask new Resident's on arrival and ask other Residents by wifi etc.

7.3 Restaurant – Raja is off duty for about two weeks and Lauren is relieving. Looking to restart Morning Teas.

7.4 Insurance Policy – Regarding the delay in answering the request by John Sheedy for answers to questions regarding the Insurance Guide 2022-23, John Smrk replied

that the Insurance Broker concerned has been unavailable for a meeting. However the Broker has sent answers to the queries one day ago and John will now arrange a Resident's Forum by the end of February or early March.

7.5 ARC Rules - Copies of the recently updated ARC Rules will be placed in the Library and on Appleflash.

7.6 Medical Insurance cover during events – John indicated that the ARD insurance Policy covers Volunteers during events for medical events which may occur, and also that a coordinator has the right to call an ambulance regardless of objections by an individual.

7.7 Residential repairs – Peter indicated that some bad plumbing building had been found in some residences and had caused significant cost increases. John replied that as some residences were 14 years old, the codes had changed in that time which could explain the problem.

7.8 Reimbursement of \$2000 to ARC – John indicated the \$1000 of this debt is expected to be returned to ARC account this week.

7.9 Indoor Bowling Mats – these have been approved.

7.10 New Staff – Interviews for an ERO; Bus Driver; Maintenance person; and Assistant Manager are progressing.

Meeting closed at 11.15 AM

Next meeting : Wednesday, 8th March 2023, 9.30am.

Signed:



Robyn Millership
Chair



Geoff Dreher
Secretary

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