

Applewood Residents Committee

5, Grand Boulevard, Doncaster , Victoria, 3108

Minutes of Meeting No. 4/2024

Wednesday 8th May 2024

Held in Private Dining Room at **9.30 am**

Present:

Peter Sage (Chair), Geoff Dreher (Secretary), Robyn Millership (Treasurer),
Grahme Bond, Ellen Boyd, Roger Godfrey, Carole English, Jeff Hore, Stephanie Orr.

In attendance: John Smrk & Angela Buckley (from 10.30 am)

Apologies:

Quorum: OK

1. Minutes

1.1 The Minutes of the meeting of 10th April 2024 were moved by Robyn, seconded by Ellen and confirmed.

1.2 Business Arising:

1.2.1 Following the meeting held with Mayor Carli Lange and Councillor Diedre Diamonte of Manningham on 30th April a summary of the comments made was noted.

It was agreed that Peter prepare a summary of the topics discussed for Appleflash.

1.2.2 ARC General Meeting Agenda for 12th June will be formed by Peter and Geoff and the ARM asked to prepare documents and notify Residents.

1.2.3 Insurance Guide – J.Smrk to present

1.2.4 Refurbishment Forum on Monday 13th May will be hard to manage. Many residents have signed on to attend. Particular concern surrounds who provides the checking of work done on premises.

1.2.5 Stephanie reported that the extensive ARC files in the Pool Room extend over many years and a decision about what is kept is required. Geoff noted that the Portal is now up to date with ARC current files and holds past ARC files. The Library hard copies will be matched for two current years at a time only.

2. Reports:

2.1 Grounds & Action Report: Peter reported on the Grounds report circulated. Some key items listed are that:- The Library shelving has started; The Swimming Pool hand Rail will be extended the length of the Pool; New Lounges will come this month; Pavers in two driveways to be lifted and kept as replacements; Wooden walkway around Pond to be restrained, plus the small wooden walking bridge next to the rotunda at Grand Boulevard has had the planks replaced

2.2 OH&S: Jeff reported that this week autumn leaves have become a problem over drainage pits which may become blocked. ARM is trying to find a contractor with strong suction apparatus to clear blocked drains.

2.3 Welcome & Events: Ellen reported that there were no new Residents last month but that 3 new Residents are now scheduled and she will shortly be welcoming them.

2.4 Finance subcommittee: Robyn reported that access to the ARC Bank account has now been achieved and that ARM has been asked to provide the \$2000 refund to ARC promised some years ago.

Also, on 7th May, John Smrk sent a reply to ARC and ARC Finance committee regarding the ARC CRF forecast document sent to him on 11th April. This will be discussed by Finance Committee.

3. General Business:

3.1 was noted that John Smrk will be on leave from 20th May to 16th June 2024.

4. Meeting with ARD - John Smrk & Angela Buckley (10.30 am)

4.1 A document regarding “Benefits of obtaining contents insurance” was tabled by John Smrk. This document will be discussed at the next ARC meeting.

4.2 Refurbishment Forum. John emphasised that the aim of the Forum is to explain the process of Refurbishment to Residents. The question of the qualifications of the persons making decisions regarding refurbishment was discussed.

4.3. The matter of the Community Centre ground lights turning off with the building lights was raised. John said this has occurred because the lights are not segmented and he is seeking a contractor to change this.

4.4 When John is away he will designate a replacement. Debra stands in but his duties will be reallocated to other staff as well.

4.5 The new chef has had varied responses from Residents. This is being followed up.

4.6 Spot cleaning of carpets in the Community Centre is occurring 3 monthly.

4.7 A maintenance contractor is still being used, in lieu of our own maintenance man.

4.8 Swimming Pool tile satins are not due to mould. The stains are due to salt etc coming up between the tiles. Cleaning is due in July. The Spa temperature has been set now to 35C. Stephanie reported that she has found it less than that. John will investigate.

4.9 The matter of ARC Archives was discussed. John indicated that hard copy files could be kept in the ARM office or converted on disc.

4.10 The Front Gate does not stop closing when a car approaches. John will investigate.

5.0 Meeting closed at 11.15 AM

6.0 Next meeting: Wednesday, 12th June 2024, 9.30am – 11.30am.

Signed:

A handwritten signature in black ink, appearing to be 'Peter Sage', written in a cursive style.

Peter Sage
Chair

A handwritten signature in black ink, appearing to be 'Geoff Dreher', written in a cursive style.

Geoff Dreher
Secretary

12 /06 / 2024