

# Applewood Residents Committee

5, Grand Boulevard, Doncaster , Victoria, 3108

Minutes of Meeting No. 10/2024

**Wednesday 13<sup>th</sup> November 2024**

Held in Private Dining Room at **9.30 am**

## **Present:**

Peter Sage (Chair), Geoff Dreher (Secretary), Robyn Millership (Treasurer), Carole English, Roger Godfrey, Jeff Hore, Stephanie Orr.

**Apologies:** Ellen Boyd, Grahme Bond      **Quorum:** OK

## **1. Minutes**

**1.1** The Minutes of the meeting of 9<sup>th</sup> October 2024 were moved by Carole, seconded by Peter, and confirmed.

### **1.2** Business Arising

1.2.1 Refurbishment Guidelines. Peter reported that the document prepared by the Property & Infrastructure SubCommittee regarding Refurbishment Guidelines for Residents is not finalised as yet and would be commented upon by Mike Reece at the AGM.

## **2. Correspondence:**

Emails received from John Sheedy were discussed.

- i) Request to place attachments to the ARC Agenda on the Portal was denied because not all attachments are for public review and many are for ARC consideration only.
- ii) Request for resolution of QS report matters to be concluded. It was noted that all matters had been discussed with John Smrk and the P&I SubCtte remains in consideration of all items and will be reporting further.
- iii) ARC Rule change would be needed to change the voting method for ARC membership. It was noted that voting is not required this year and that a Rule change would be necessary if a different method of voting is agreed upon in the future.

## **3. General Business:**

**3.1** It was noted that the Terms of Reference of the Finance Sub-Committee need to be reviewed and adjusted for 2025. Names should not be listed on ToR's. Also, new Bank signatories will need to be confirmed in 2025.

**3.2** Geoff raised the question of sending out Draft ARC Minutes to members for information and comment rather than waiting a month for the Minutes to be presented at the following meeting. It was agreed that this would be preferred.

**6. Meeting closed at 10.00 AM**

**7. Next meeting: Wednesday, 12<sup>th</sup> February 2025, 9.30am.**

**Signed:**

Peter Sage  
Chair

Geoff Dreher  
Secretary

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